

Part 7 - Employment Data

Questions relating to standards are in bold font

- 07-001 **Total Number of ALL Librarians with an ALA-MLS**
Number of librarians, with title or function as librarian, with master's degree from programs of library and information studies accredited by the American Library Association. Degree may be MLS, MIS, MSLS, MSIS, or other. Include all ALA-MLS librarians, whether paid for through operating expenditures, grant money or with any other funds. Include positions which are vacant.
- 07-002 **Total Hours Paid Per Week For ALL ALA-MLS Librarians**
Add together the hours each ALA MLS Librarian, with title or function of librarian, is paid each week (full-time and part-time). Include Librarians whether paid for in operating expenditures, grant money or with any other funds. If position is vacant, list hours for that position.
- 07-003 **FTE for ALL Librarians with an ALA-MLS**
This is a number computed within the annual report form, by dividing total hours worked ALL Librarians with an ALA-MLS by 40. To ensure comparable data among the 50 states, D.C., Puerto Rico and the U.S. Territories, 40 hours per week has been set as the measure of full-time employment by PLS. (PLS)
- 07-004 **Total Number of ALL Librarians, including ALA-MLS Librarians**
Number of persons with title or function of librarian who perform paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect. This includes ALA-MLS Librarians and librarians with an unaccredited library degree or no library degree. Include all librarians, whether paid for through operating expenditures, grant money or with any other funds. Include positions which are vacant. Includes all librarians reported in 07-001.

- 07-005 Total Hours Paid Per Week For ALL Librarians, including ALA-MLS Librarians
Add together the hours each librarian, with title or function of librarian, including ALA-MLS librarians, is paid each week (full-time and part-time). Include all librarians, whether paid for through operating expenditures, grant money or with any other funds. If position is vacant, list hours for that position. Includes all hours reported in 07-002.
- 07-006 FTE for ALL Librarians
This is a number computed within the annual report form, by dividing total hours worked by ALL Librarians by 40. To ensure comparable data among the 50 states, D.C., Puerto Rico and the U.S. Territories, 40 hours per week has been set as the measure of full-time employment by PLS. (PLS)
- 07-007 Total Number of ALL OTHER PAID STAFF
This includes all other paid employees. Include all other staff, whether paid for through operating expenditures, grant money or with any other funds. DO NOT include Green Thumb or other employees who are paid by another agency. Include positions which are vacant.
- 07-008 Total Hours Paid Per Week For ALL OTHER PAID STAFF
Add together the hours all other paid employees are paid each week (full-time and part-time). Include all other staff, whether paid for through operating expenditures, grant money or with any other funds. DO NOT include Green Thumb or other employees who are paid by another agency. If position is vacant, list hours for that position
- 07-009 FTE for ALL OTHER PAID STAFF
This is a number computed within the annual report form, by dividing total hours worked by ALL OTHER PAID STAFF by 40. To ensure comparable data among the

50 states, D.C., Puerto Rico and the U.S. Territories, 40 hours per week has been set as the measure of full-time employment by PLS. (PLS)

07-010 Total Number of ALL PAID STAFF

This is a number computed within the annual report form, by adding 07-004 and 07-007.

07-011 Total Hours Paid per week for ALL PAID STAFF

This is a number computed within the annual report form, by adding 07-005 and 07-008.

07-012 FTE for ALL PAID STAFF

This is a number computed within the annual report form, by dividing the total hours paid per week for ALL PAID STAFF by 40. To ensure comparable data among the 50 states, D.C., Puerto Rico and the U.S. Territories, 40 hours per week has been set as the measure of full-time employment by PLS. (PLS)

07-013 Number of hours per week considered to be full-time employment in your library.

The number of hours that is considered to be full-time will vary from library to library.